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## COMMUNITY PLANNING AND DEVELOPMENT

9611 SE 36TH ST., MERCER ISLAND, WA 98040  
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September 13, 2022

Market Place Properties, LLC  
C/O Josh Thurman  
2212 Queen Avenue N., #273  
Seattle, WA 98109

RE: Notice of Completeness for File No. VAR22-001 – Application for a Variance  
9027 SE 60<sup>th</sup> Street, Mercer Island WA 98040; King County Tax Parcel 865090-0030

Dear Mr. Thurman:

The City of Mercer Island received the above referenced application for a Variance from the front yard setback requirements listed in Mercer Island City Code (MICC) 19.02.020(C)(1)(a) on September 6, 2022. The City assigned file number VAR22-001 to the Variance application. Following review of the application, City staff determined the application is **complete** for the purposes of review on September 13, 2022.

A variance is listed as a Type IV land use review. Please refer to MICC 19.15.030 for land use review processing procedures. A variance may be granted by the City if the applicant can meet the approval criteria listed in MICC 19.06.110(B).

Formal review of the application will now begin in compliance with the MICC 19.15.030 and MICC 19.06.110(B). As review progresses, the City may request additional documentation. Pursuant to MICC 19.15.110(C), the code official shall establish a time limit for the applicant to respond. If responses are not received within the established time limit and no extension has been authorized, the code official may cancel the land use review for inactivity, thus the application shall lapse, and become null and void.

Questions may be directed to me via email at [ryan.harriman@mercerisland.gov](mailto:ryan.harriman@mercerisland.gov) or 206-275-7717

Best regards,

*Ryan Harriman*

Ryan Harriman, EMPA, AICP – Planning Manager  
City of Mercer Island Community Planning and Development